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State and Federal Employment Law Compare

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The smart, new way to accurately compare state employment laws, side-by-side.

Format available: Internet Price: \$519 per year; EAF discounted price is \$467

A complete Internet-based resource, *State and Federal Employment Law Compare* provides an easier way to analyze and compare employment law requirements across multiple jurisdictions. It gives succinct summaries of state employment laws, regulations and executive orders.

State and Federal Employment Law Compare's smart interface lets you choose from dozens of topics, then instantly compare multiple states' laws on that subject in a convenient chart format. You decide how many and which states you wish to compare. The search results, displayed in an intuitive matrix, include citations along with links to the full text of the corresponding law, if further research is desired.

HR Tracker™

[Order/More Info](#)

Daily news that's fully customizable.

Format available: Email Price: \$139 per year; EAF discounted price is \$125

HR Tracker delivers daily industry updates and alerts, from wage and payroll issues to employee relations and economic issues impacting the workplace. You choose from a wide variety of document types and industry specific topics—such as court decisions, DOL news and IRS regulations—and *Tracker* continues to monitor and report any related news as it develops. Each *Tracker* report also provides links to the full text of related stories and/or legal documents. Have the news and updates e-mailed to you. Plus you can select *Tracker* options that will alert you to any new information posted daily. *HR Tracker* is FREE with an Internet subscription to *the Human Resource Management Library*.

Bonus!

Includes Daily Email Alerts.

CCH®Training Tools in PowerPoint

[Order/More Info](#)

Professionally written training templates that are fully customizable.

Format available: Internet Price: \$495 per year; EAF discounted price is \$446

Updated regularly, each PowerPoint presentation can be downloaded quickly and easily via the CCH® Internet Research NetWork™ (IRN). What's more, each course is fully customizable to adapt the training materials to your organization's specific needs. Topics include:

- Email/Internet Use Training
- Discrimination/Harassment Prevention Training
- Workplace Violence Prevention Training
- Discipline Training
- Termination Training
- Interviewing Training
- Hiring Training
- FMLA Training
- ADA Training
- Sexual Harassment Prevention Training
- ...And more!

HR Tool Kit

[Order/More Info](#)

The perfect resource to build effective HR practices at your workplace.

Format available: Print Price: \$439 per year; EAF discounted price is \$395

Whether you're creating new HR practices and policies or evaluating your current system, the **HR Tool Kit** offers easy-to-use information regarding topics you face such as: recruiting, hiring and termination, pay and benefits, work rules and discipline, workplace safety, equal employment and more! Offering you a practical selection of the most current HR documents and forms, all of which can be used as models when developing customized company policies and related communications. Sample forms, disciplinary warning forms, family leave forms and more are right at your fingertips! Includes monthly newsletter.

HR Practices Guide

[Order/More Info](#)

The HR professional's practical, "how-to" guide for developing, implementing and communicating sound HR policies.

Format available: Internet Price: \$659 per year; EAF discounted price is \$593

The **HR Practices Guide** offers workable HR policies for line managers and human resources professionals. The **Guide** uses solution-oriented discussions to direct you through topics ranging from hiring employees to daily working conditions and much more. **HR Practices Guide** also features:

- CCH expert explanations and analysis
- Step-by-step procedures for establishing policies as well as measuring results and effectiveness
- Helpful tools such as sample forms, policies, charts, checklists, best practices, case studies and benchmarks
- The twice-monthly newsletter, *Ideas and Trends*, providing highlights of developments and trends in the HR profession, plus useful survey information.
- CCH's powerful Internet Research NetWork search engine for pinpointing the information you need in no time (Internet only)
- Organization and finding aids, including paragraph and page numbers for indexing, citing and cross-referencing, as well as tabbed sections (print only)

The HR Practices Guide covers:

- Absences, tardiness
- Benefits and services
- Complaints, grievances
- Human resources planning
- Leaves, holidays, vacations
- Morale, productivity
- Occupational safety and health
- Orientation, training
- Promotions, transfers, layoffs
- Recruiting, hiring
- Work rules, discipline
- Workplace communications and tools

Compensation Guide

[Order/More Info](#)

The standard guide to what, how and when to pay your employees.

Format available: Internet Price: \$659 per year; EAF discounted price is \$593

The **Compensation Guide** examines the complicated areas of what, when and how to compensate and reward employees. The **Guide** provides expert explanation and analysis in an easy-to-understand format. Plus it serves as an essential tool for salary planning and administration, wage-hour compliance, watching benefits trends as well as meeting recordkeeping, reporting and employee communications requirements.

Workplace Safety Guide[Order/More Info](#)

The complete, in-depth safety resource for specialists and non-specialists alike.

Format available: Internet Price: \$659 per year; EAF discounted price is \$593

The ***Workplace Safety Guide*** provides an easy-to-use resource featuring complete explanations of OSHA regulations and state laws, including compliance checklists, guidelines, practical tips and case rulings. The ***Guide*** explains how to comply with OSHA requirements, what to expect in an OSHA inspection, how to receive assistance from OSHA, plus how to cut costs with effective safety policies and proper compliance. This reference contains ample detail to meet the needs of safety experts, including:

- The full text of federal OSHA standards
- State plan summaries
- Expert advice and real-life guidance
- Practical tools—checklists, Q&A and practice guidelines help you to organize your efforts
- Model programs

Employee and Union Relations Guide[Order/More Info](#)

Trustworthy guidance on employee rights, employment-at-will and issues affecting union and nonunion workplaces.

Format available: Internet Price: \$659 per year; EAF discounted price is \$593

The ***Employee and Union Relations Guide*** delivers one resource for reliable explanations on employers' rights to discharge employees, as well as other issues affecting both union/management relations and nonunion workplaces. The ***Guide*** provides clear and concise expert CCH explanations on key subjects. It also provides corresponding full-text supporting materials to supplement your research. The ***Employee and Union Relations Guide*** provides exclusive features like:

- Detailed CCH analysis of the legal considerations associated with workplace individual rights and privacy issues
- The full text of selected federal labor laws, regulations and executive orders
- Legal analysis of a wide variety of NLRA issues
- An abundance of practical guidance on effective labor relations, including topics such as employee committees, union elections, negotiating with the union, arbitration practices and disciplinary investigations
- Extensive state-by-state discussions of the doctrine of employment-at-will
- Checklists of state labor relations laws
- Discussion of current employment relations issues, such as background checks, substance abuse and drug testing, plus workplace monitoring
- Practice tips and advice from experts
- Tools, such as checklists, Q&A and best practices
- Organization and finding aids, including paragraph and page numbers for indexing, citing and cross-referencing, as well as tabbed sections (print only)

Equal Employment Opportunity Guide[Order/More Info](#)

The practical guide to understanding and avoiding discrimination in employment practices.

Format available: Internet Price: \$659 per year; EAF discounted price is \$593

CCH's ***Equal Employment Opportunity*** provides comprehensive guidance and answers on fair employment practices as they relate to recruitment, promotion and termination. The ***Guide*** offers detailed explanations of the law's application to various HR transactions, as well as basic principles relating to affirmative action, recordkeeping and reporting requirements. The ***Guide*** also features:

- The full text of selected federal employment laws, regulations, executive orders and EEOC policy guidelines
- State law summaries of state EEO laws

Ideas and Trends™ Newsletter

[Order/More Info](#)

The latest industry updates plus expert analysis of HR issues.

Format available: Print Price: \$319 per year; EAF discounted price is \$287

Ideas and Trends Newsletter brings you in-depth discussions of industry topics that affect you most, with an emphasis on practical guidance. It provides new ideas, tips and strategies for performing your job more efficiently and cost-effectively. Updated twice monthly, each issue features exclusive interviews with HR policy makers, colleagues and experts on how to deal with the latest legislative developments, employment trends or challenging situations. The **Newsletter** also features real-life case studies, book reviews, industry survey results, practice tips and an insightful “HR Quiz” covering a wide range of important HR issues and more.

HR Management NetNews™

[Order/More Info](#)

Weekly news summaries you can click on to learn more.

Format available: Internet Price: \$389 per year; EAF discounted price is \$350

CCH's **Human Resources Management NetNews** delivers a weekly summary of federal and state employment laws and regulations, compliance issues, as well as other topics related to day-to-day workplace matters. This timely information comes from the CCH Human Resources Management Series, a comprehensive 6-unit library consisting of Practices and Communications, Compensation, Equal Employment Opportunity (EEO), Employment Relations, OSHA Compliance and State Employment Laws.

CCH®FMLA-ADA Leave Advisor

[Order/More Info](#)

The electronic tool that explains employer obligations when employees leave for a medical reason.

Format available: Internet Price: \$229 per year; EAF discounted price is \$206

Designed for HR personnel who must administer requests for leave, or by attorneys who advise employers of their obligations under leave laws, the **CCH FMLA-ADA Leave Advisor** helps you make more informed leave decisions. It also helps you communicate more effectively with legal counsel. The **Advisor** walks you through the maze of federal leave law by use of interactive questions. Once the questions are answered, the **Advisor** generates a detailed analysis report for your records. The **Advisor** also helps you determine whether to treat a request for leave as falling under the Family & Medical Leave Act (FMLA), as a reasonable accommodation under the Americans with Disabilities Act (ADA), as both or as neither.

Health Care HRAnswersNow™

[Order/More Info](#)

The source for quick, accurate and up-to-date guidance specifically for the health care industry HR professional.

Format available: Internet Price: \$599 per year; EAF discounted price is \$539

CCH's **Health Care HRAnswersNow** provides you one source for expert guidance, presented in a straightforward, question-and-answer format and arranged “transactionally,” as you would encounter these questions day-to-day. Designed for fast access, **Health Care HRAnswersNow** offers expert research and explanations in a real-world, solutions-based format. It also offers practical questions and answers on some of the hottest JCAHO survey issues. You'll also find a wide range of labor-relations questions and answers, to help you manage a variety of concerns that emerge when unions are a part of your workplace.

Basic Employment Law Manual for Managers and Supervisors

[Order/More Info](#)

Fundamental tools for understanding and complying with employment law.

Format available: Print Price: \$15.95 per year; EAF discounted price is \$14.36

Basic Employment Law Manual for Managers and Supervisors walks you through key concepts in complying with current law. It examines rights and protections employees have under the law. It also explains the correct actions employers should take to avoid liability—as well as how to reduce the risk of liability should legal action begin against a company. The **Manual** then discusses personnel management techniques for building and managing a productive workforce. Quantity discounts are available.

Sexual Harassment Prevention Training for Managers and Supervisors

[Order/More Info](#)

Vital knowledge supervisors need to prevent harassment in the workplace.

Format available: Print Price: \$15.95 per year; EAF discounted price is \$14.36

The Sexual Harassment Prevention Training Manual offers expert guidance on the important issue of sexual harassment in the workplace, answering critical questions often faced by management. Thorough and easy to understand, the **Manual** helps your management team properly deal with this sensitive and timely liability issue. Quantity discounts are available.

Rethinking Strategic HR

[Order/More Info](#)

The resource that shows you how to improve the business impact of your HR function up to 25%.

Format available: Print Price: \$79.95 per year; EAF discounted price is \$71.96

Rethinking Strategic HR introduces aggressive approaches designed to make you rethink everything you do in HR. Authored by one of the industry's most respected thinkers, Dr. John Sullivan, Rethinking Strategic *HR* takes a forward-thinking look at putting a smarter, more powerful HR strategy into any organization. Throwing out the old, conventional approaches, this provocative book provides a hard-hitting guide to HR strategy that challenges you to think in bold, new ways. Quantity discounts are available.

Rethinking Strategic Compensation

[Order/More Info](#)

Effective techniques for compensating and retaining talented employees.

Format available: Print Price: \$39.95 per year; EAF discounted price is \$35.96

Written by Brent Longnecker, a leading authority on compensation trends, Rethinking Strategic Compensation examines compensation from both the employee's and employer's perspectives. It provides an inside look at all facets of attracting, retaining and motivating employees through a robust compensation plan. It helps the HR executive understand how compensation plans must align with organizational design and corporate strategy. Quantity discounts are available.

HR Networking: Work-Life Benefits

[Order/More Info](#)

A report on successful programs employers have used in their own workplaces.

Format available: Print Price: \$19.95 per year; EAF discounted price is \$17.96

HR Networking: Work-Life Benefits reveals those work-life programs that successful employers have used in their own workplaces. The text discusses the challenge faced by today's employee—who is torn more than ever between work and home-life demands. It addresses two-income and single-parent families represented in the workplace. Then it demonstrates how working with employees to create useful and meaningful work-life programs has both helped employees achieve a work-life balance as well as furthered the goals and growth plans of an organization.

HR Networking: Work-Life Benefits explains what the “best” are doing. It provides new programs to try, and examines what drives work-life programs at top organizations. Plus it covers:

- Convenience benefits
- Financial benefits
- Family-fun programs
- Flexible work arrangements
- Leadership and mentoring
- Wellness programs
- ...And more

Quantity discounts are available.

HR Networking: Performance Management

[Order/More Info](#)

Learn how award-winning employers use performance management systems to achieve organizational objectives.

Format available: Print Price: \$19.95 per year; EAF discounted price is \$17.96

HR Networking: Performance Management lets you network with large, medium and small employers from a variety of industries and geographic locations—all without leaving your office. It thoroughly explains how performance management can provide a distinct competitive advantage—a powerful business tool with the ability to transform culture and drive organizational performance to new heights. It addresses new strategies and processes being implemented by award winning employers today, such as strategic alignment, coaching, mentoring, competency frameworks, 360-degree evaluation, self-assessments, continuous learning, plus a variety of other popular practices. Quantity discounts are available.

HR Networking: Retention

[Order/More Info](#)

Insights into retention strategies from leading employers.

Format available: Print Price: \$19.95 per year; EAF discounted price is \$17.96

HR Networking: Retention provides insights into the retention strategies of some of the United States' best places to work—the same companies that make recruiting, retaining and developing the best talent their top priority. The text explains the need not only to hire the best, but to keep them on board, performing with enthusiasm and innovation. It also covers an abundance of information that can help you develop ideas for your own organization. Quantity discounts are available.

Keep abreast of all anti-discrimination laws, as well as current court interpretations.

Format available: Internet Price: \$1989 per year; EAF discounted price is \$1790

The **CCH Employment Practices Guide** provides complete coverage of both federal and state antidiscrimination laws, the full text of federal and state employment law decisions, along with expert explanations of anti-discrimination law. The **Guide** also provides you with one source to find your EEOC forms and instructions.

The **Guide** includes not only all state and federal anti-discrimination laws, but also the full text of employment law cases. The Internet version also includes the full text of archived Employment Practices and Accommodating Disabilities decisions from 1964-1996.

When you purchase the **CCH Employment Practices Guide**, you'll receive the **Employment Practices Newsletter** (also available separately)—a biweekly update providing the latest trends, summaries of recent court cases and legislative and regulatory updates concerning equal employment law. By reviewing timely coverage of significant discrimination cases, you can more easily keep up with both court and agency interpretations of the law.

Subscription Bonus! Included with your subscription to the **CCH Employment Practices Guide**, you'll have access to **CCH's Daily Case Updates**—the latest state and federal case information from the last 10 days, all in full text and in one place!

Wages-Hours Reports

[Order/More Info](#)

Ensure compliance with a better grasp of the Fair Labor Standards Act (FLSA).

Format available: Internet Price: \$1259 per year; EAF discounted price is \$1133

The **Wages-Hours Reports** help those businesses engaged in interstate commerce—and thus subject to federal wage-hour law—maintain their compliance with all current rules and regulations. It covers minimum wages, equal pay, child labor, overtime, family leave, wage rules for government contractors and more.

Wages-Hours Reports provide the full text of key rules, regulations and forms, as well as:

- Court decisions and administrative rulings related to wage-hour law
- Department of Labor, Wage and Hour Division regulations and interpretive bulletins
- Federal laws
- State laws (Internet only)
- Department of Labor opinion letters interpreting the FLSA and FMLA
- Archive wage-hour decisions from 1937-1995 (Internet only)
- Interactive white-collar exemption advisor

Subscription Bonus! Included with your subscription to the **Wages-Hours Reports**, you'll have access to **CCH's Daily Case Updates**—the latest state and federal case information from the last 10 days, all in full text and in one place!

OFCCP Federal Contract Compliance Manual[Order/More Info](#)

A reference, standards guide and instructional aid rolled into one.

Format available: Internet Price: \$589 per year; EAF discounted price is \$530

The **OFCCP Federal Contract Compliance Manual** provides insights into what the government looks for when checking for compliance with affirmative-action rules—including on-site investigation standards plus the information that you must supply. The **Manual** shares expert analysis of recent cases and new policy developments. It defines compliance terms and explains commonly used regulatory language and abbreviations. It assists you in reviewing your records and outlining investigation steps, while helping devise strategies for eliminating discrimination and enforcing policy. This way the **Manual** serves not only as an ideal reference, but as an excellent standards guide and instruction manual for company use as well.

The **OFCCP Federal Contract Compliance Manual** also includes:

- The full text of related directives, forms and regulations as well as selected administrative and court decisions
- Case tables to help you organize your efforts and be more productive
- Non-compliance resolution strategies outlining the procedures used to resolve violations
- The procedures OFCCP compliance officers must follow when conducting compliance evaluations, including standards for desk and on-site audits as well as corporate management (e.g. “glass ceiling”)
- Requirements for supply and service contractors as well as construction contractors
- Organization and finding aids, including paragraph and page numbers for indexing, citing and cross-referencing, as well as tabbed sections (print only)

EEOC Compliance Manual[Order/More Info](#)

The practitioner’s reference for current EEOC guidelines and directives.

Format available: Internet Price: \$509 per year; EAF discounted price is \$458

The **EEOC Compliance Manual** provides the full text of the EEOC Manual of current guidelines and directives for bringing and settling job discrimination lawsuits against employers. The **Manual** interprets the law for all forms of discrimination while explaining unlawful practices. It walks through the acceptance, investigation and determination of employment discrimination. The **Manual** also offers demonstrations of how to formulate conciliation agreements and offer remedies, as well as instructions for accepting, investigating and processing discrimination charges.

The **EEOC Compliance Manual** includes a case table, topical index, and an agency personnel roster. It also features the Regional Attorneys’ Manual, which reveals the agency’s inner workings and gives you the most recent technical guidance for agency internal use (e.g., **model interrogatories**).

Additionally, the **Manual** provides:

- Cross references to case cites
- Agency issuances on policies and practices
- Compliance tools including Exhibits, Complaint Forms, Employer Response Forms, Follow-up Letters and Guidance, which show you what the EEOC considers discrimination
- Practical tools such as forms and a case table, which help you organize your efforts, reduce risk and be more productive
- Internet Research NetWork’s powerful search engine for pinpointing the information you need in no time (Internet only)
- Organization and finding aids, including paragraph and page numbers for indexing, citing, and cross-referencing, as well as tabbed sections (print only)

Aspen's EEO Compliance Guide[Order/More Info](#)

Expert analysis and explanation of all major EEOC decisions, all in one convenient location.

Format available: Internet Price: \$499 per year; EAF discounted price is \$449

The **Equal Employment Opportunity (EEO) Compliance Guide** examines all the major administrative and judicial decisions, interpretive memoranda and other publications of the EEOC. The **Guide** provides compliance advice as well as the full text of the most important of these publications. It also supplies vital information on the use of EEOC regulations by the states.

Comprehensive and easy to use, the **Equal Employment Opportunity Compliance Guide** delivers the full text of the most critical publications, providing compliance advice every step of the way. Created to meet the needs of both employment law attorneys and human resources professionals, the **Guide** includes links to CCH primary source material. Authored by John F. Buckley, the **Guide** supplies vital information on the use of EEOC regulations by the states. It presents easy-to-understand explanations of the EEOC rules, together with annotations to the relevant judicial decisions, while also giving you fast access to these same regulations through quick reference charts. Some of the topics covered include: laws enforced by the EEO Commission, establishing employment policies and practices, and sex, age, race, color and national origin discrimination.

Accommodating Disabilities—Business Management Guide[Order/More Info](#)

Practical, cost-effective strategies for ensuring ADA and Rehabilitation Act compliance.

Format available: Internet Price: \$639 per year; EAF discounted price is \$575

Accommodating Disabilities—Business Management Guide reviews and explains disability and accommodation requirements, covering such topics as access to public facilities, administration and enforcement and much more. It also provides a wealth of invaluable tools all in one, easy-to-use reference, including:

- The full text of federal laws, regulations and access guidelines, plus summaries of state laws
- Sample policies, job descriptions, glossaries and checklists
- Published reporting deadlines
- Design guidelines and diagrams for public accommodations
- Technical Assistance Manuals
- Cost-effective strategies for staying compliant

Accommodating Disabilities Newsletter[Order/More Info](#)

Ensure compliance by keeping in the know.

Format available: Internet Price: \$229 per year; EAF discounted price is \$206

Stay in the know each month with current compliance information and helpful tips on meeting accessibility requirements, as well as recent news updates regarding key issues. Available separately for subscription or FREE with purchase of the **Accommodating Disabilities—Business Management Guide**.

Accommodating Disabilities Decisions[Order/More Info](#)

Key court decisions for preparing, prosecuting or defending disability cases.

Format available: Internet Price: \$639 per year; EAF discounted price is \$575

Accommodating Disabilities Decisions provides key court and administrative decisions at your fingertips for a fast but thorough overview of disability discrimination law. It calls out critical points and legal precedents with head notes, and provides a subject matter index quickly pointing you to the full text of cases. **Accommodating Disabilities Decisions** covers topics including disability status, employment, facility access, public accommodation services (government and private) and transportation. It also features handy practical tools such as compliance charts and samples.

NLRB Case Handling Manual

[Order/More Info](#)

A quick way to help ensure your case conforms to NLRB guidelines.

Format available: Internet Price: \$589 per year; EAF discounted price is \$530

The **Manual** offers clear guidance on the NLRB's procedures for processing cases, including step-by-step help with handling unfair labor practice charges, elections and compliance proceedings. It also includes the full text of NLRB rules and regulations. The **NLRB Case Handling Manual** illustrates the conduct of a formal hearing and the presentation of evidence. It then provides insights such as procedural and operational guidelines followed by NLRB regional offices when processing cases. Plus, it provides a report letter showing how the agency interprets its own rules as well as how the courts interpret agency actions.

Employment Law Tracker™

[Order/More Info](#)

Daily news that's fully customizable.

Format available: Internet Price: \$329 per year; EAF discounted price is \$296

Employment Law Tracker provides a reliable source for daily updates, alerts and employment law issues using one of the most advanced customization systems available. Choose from a wide variety of industry-specific topics—such as family medical leave, age discrimination and union worker rights. Tracker then monitors and reports any related news as it develops. Each **Tracker** also provides links to the full text of related stories and/or legal documents. **Tracker** is FREE with an Internet subscription to the **Employment Practices Guide, Labor Relations Reporter, or Wages-Hours Reporter**.

Labor Relations

[Order/More Info](#)

Critical knowledge to help you resolve labor issues.

Format available: Internet Price: \$3289 per year; EAF discounted price is \$2960

Labor Relations expertly analyzes the many facets of labor law. It discusses collective bargaining in general, elections, employer/union interference, protection of employees' organizing rights, union security, unfair labor practices, strikes and veterans' reemployment rights.

It includes the full text of current labor cases and NLRB decisions plus the full text of the NLRA and LMRA (including historical amendment notes and pertinent regulations). Additionally, the Internet version provide the full text of archived federal and state labor relations decisions from 1937. With **Labor Relations**, you receive a biweekly newsletter, **Labor Law Reports** (also available separately)—providing summaries of recent court decisions, NLRB decisions, along with the latest issues and trends on both the federal and state levels.

You also receive the monthly newsletter Labor Law **Reports, Insight**.

Subscription Bonus! Included with your subscription to **Labor Relations**, you'll have access to **CCH's Daily Case Updates**—the latest state and federal case information from the last 10 days, all in full text and in one place!

Labor Arbitration Awards[Order/More Info](#)

Timely reports on the latest arbitration awards you need to know about.

Format available: Internet Price: \$1889 per year; EAF discounted price is \$1700

Labor Arbitration Awards features awards that break new ground, refine existing areas, as well as address issues of particular concern. It provides the full text of arbitration awards, including those involving employee grievances against employers under collective bargaining agreements, as well as disputes between labor unions and employers.

Labor Arbitration Awards includes a topical index-digest, allowing you to quickly reference specific awards based on subject matter. Other key features include:

- Summaries of each award highlighting its circumstances, outcome and decision rationale
- Tables grouped by party and by arbitrator
- Complete list of Advisory Opinions issued by the National Academy of Arbitrators
- Arbitrator biographies, including an alphabetical index of arbitrators by state, along with their education, experience and professional affiliations

*** Glossary of labor terms**

- List of principal labor unions

Labor Law Journal[Order/More Info](#)

An impartial, quarterly look at trends and opinions.

Format available: Print/Internet Price: \$309 per year; EAF discounted price is \$278

The **Labor Law Journal** publishes articles on a wide variety of topics examining the complex relationship between management, employees and unions. It also offers frank, open discussions of labor issues by experts on all sides—including management, unions, government and academia. The **Journal** provides topical discussions of all facets of the employment relationship. Plus, it covers noteworthy new appointments to government, union and management positions.

Aspen's ADA Handbook[Order/More Info](#)

Get all the tools you need to prepare an ADA case from either side of the courtroom.

Format available: Internet Price: \$629 per year; EAF discounted price is \$566

Written by Henry H. Perritt, Jr., Aspen's **ADA Handbook** walks you through everything needed to prepare an ADA case, be it representing a plaintiff or defendant. It defines and explains statutory and regulatory requirements and delivers a complete analysis of relevant case law.

The first half of the **ADA Handbook** analyzes statutory language, legislative history, agency ADA regulations and relevant case law. The second half then walks you through the chronology of a lawsuit, guiding you through the various forms and procedures. The online **ADA Handbook** features a host of expanded material, including:

- Updated analysis and tips on demonstrative evidence
- Case law on "interaction with others" as a major life activity
- Judicial notice
- Developing evidence in amputee cases to avoid findings of not being "disabled" and/or "qualified"

*** Pleading requirements**

- Proving "substantial" limitation
- Cases law
- *...And more*

References to relevant statutes and regulations include links to their corresponding full text in the CCH **Employment Practices Guide**. Analysis and discussions of case law include links to the full text of those decisions in CCH **Employment Practices Decisions and Accommodating Disabilities Decisions**.

Aspen's Covenants Not to Compete[Order/More Info](#)

The legal basics of forming, drafting and implementing sound non-competition agreements.

Format available: Internet Price: \$339 per year; EAF discounted price is \$305

Aspen's **Covenants Not to Compete** offers one complete, practical online resource on the subject of restrictive covenants. It covers the litigation process from discovery through closing argument, discussing both plaintiff and defendant approaches. It also includes up-to-date information on topics such as general employment principles, drafting considerations and federal regulations.

Covenants Not to Compete provides ready-to-use documents plus individual clauses that can be easily customized for specific needs such as hiring agreements, settlement and release agreements, termination clauses, confidential information clauses, licensing agreements, non-competition agreements and more. **Covenants Not to Compete** is written by Mark R. Filipp. References to relevant state statutes and regulations also include links to their corresponding full text in the **CCH State Employment Law Library**. Analysis and discussions of case law include links to the full text of those decisions in **CCH Employment Practices Decisions** and **Labor Cases**.

Aspen's Handbook of Section 1983 Litigation[Order/More Info](#)

Complete answers to frequently asked questions that arise in Section 1983 litigation.

Format available: Internet Price: \$309 per year; EAF discounted price is \$278

Because an act of employment discrimination amounts to a deprivation of federally protected rights under color of state law, usage or custom, the Civil Rights Act of 1871, Section 1983 (42 U.S.C. §1983) affords public employees an available remedy. Authored by David W. Lee, Aspen's **Handbook of Section 1983 Litigation** serves as an essential guide to all Section 1983 matters, from police misconduct to affirmative action to gender and race discrimination. The **Handbook** also provides guidance on damages and attorneys' fees. Organized to allow quick access to specific information—whether acting as counsel for the plaintiff or the defendant—the **Handbook** delivers clear, concise coverage of the laws governing every aspect of a Section 1983 case. It provides extensive citations to legal authority and case law, including every major U.S. Supreme Court ruling on Section 1983 along with key opinions in every circuit.

Online references to case law include links to the **CCH Employment Practice Guide** full text of relevant decisions.

Aspen's Sexual Harassment in the Workplace: Law and Practice[Order/More Info](#)

Administrative and legal proceedings for sexual harassment cases, and the state and federal remedies available.

Format available: Internet Price: \$359 per year; EAF discounted price is \$323

Examining what has become one of the biggest employment issues of the past decade, Aspen's **Sexual Harassment in the Workplace**, written by Alba Conte, expertly guides you through all relevant administrative and legal proceedings. Covering the litigation process from discovery through closing argument, this online reference discusses state and federal remedies available to maximize recovery, including the development of a claim and the elements therein. It then addresses sample pleadings, discovery documents, plus a review of actual cases, including interviews and attorney's fees.

Sexual Harassment in the Workplace: Law and Practice also addresses special issues such as suits by alleged harassers, insurance indemnification and class actions. Additionally, it discusses the implications of the Civil Rights Act of 1991, EEOC policy guidance statements as well as relevant Supreme Court precedent. Furthermore, it contains an exhaustive listing of case summaries, accompanied by analysis, and more.

References to relevant employment discrimination statutes and regulations include links to their corresponding full text in the **CCH Employment Practices Guide**. Analysis and discussions of case law include links to the full text of those decisions in **CCH Employment Practices Decisions**.

Aspen's Representing Plaintiffs in Title VII Actions

[Order/More Info](#)

Basic theory, case management methods, discriminatory practices, class actions, dispositions and remedies regarding this vital legal area.

Format available: Internet Price: \$419 per year; EAF discounted price is \$377

Presented in a straightforward manner in clear, concise language, this unique, Internet-based resource discusses all the key topics and issues surrounding Title VII actions and the process of representing plaintiffs in such cases. It thoroughly examines summary judgment, race and national origin, choice of forum, as well as damages and the preservation of damage awards. This edition also provides expanded sections concerning jury trials, sexual harassment litigation (including new decisions from the Supreme Court) and much more. Aspen's ***Representing Plaintiffs in Title VII Actions*** analyzes and explains cases that illustrate the use of expert witnesses, showing you how to prepare and present those witnesses to your best advantage. Most importantly, it provides you the expertise needed to help you build and win a case.

References to relevant employment discrimination statutes and regulations include links to their corresponding full text in the ***CCH Employment Practices Guide***. Analysis and discussions of case law include links to the full text of those decisions in ***CCH Employment Practices Decisions***.

Aspen's Employee Dismissal Law and Practice

[Order/More Info](#)

Vital issues concerning discrimination in employment and employee dismissal.

Format available: Internet Price: \$449 per year; EAF discounted price is \$404

Written by Henry H. Perritt, Jr., this highly practical reference delivers comprehensive coverage of laws encompassing employment discrimination—including Title VII, 1991 Civil Rights Act, ADA, ADEA, Equal Pay Act, as well as case law affecting sex discrimination cases. Aspen's ***Employee Dismissal Law and Practice*** begins by presenting an analytical structure for evaluating a case's conformity to majority and minority rules. It then walks you through an expert analysis of the causes of action applicable to employee dismissals, providing guidelines to all legal concepts involved in wrongful discharges. It also offers guidelines for remedies. Plus it details enforcement procedures for anti-discrimination laws.

References to relevant employment discrimination statutes and regulations include links to their corresponding full text in the ***CCH Employment Practices Guide***. Analysis and discussions of case law include links to the full text of those decisions in ***CCH Employment Practices Decisions*** and ***Accommodating Disabilities Decisions***.

Optimal payroll procedures plus expert help complying with regulations.

Format available: Internet Price: \$1269 per year; EAF discounted price is \$1142

The CCH Payroll Management Guide helps you through your day-to-day payroll issues, offering practical assistance with important tasks such as tax withholding and garnishment.

The **Guide** helps you implement proactive, efficient payroll procedures while ensuring compliance with federal, state and local requirements. It features detailed CCH explanations and analysis providing practical, decision-making steps for critical issues such as tax withholding and garnishment. The **Guide** also provides calendars, charts and checklists to help you keep track of due dates, withholding percentages, garnishments and other requirements.

Interactive Forms are also available. You can access, fill-out and print-out official forms right from your desktop. Features the most commonly used forms, updated and augmented regularly. (Internet only) When you purchase the Internet version of **Payroll Management Guide**, you'll also receive **Paycheck Calculator** and free subscriptions to the **Federal** and State Payroll Trackers and Payroll NetNews. All subscribers receive a free subscription to the **Payroll Report Letter**—a weekly newsletter summarizing hot issues and trends.

Purchase the entire **Payroll eLIBRARY** with the **Payroll Management Guide** and receive full linking functionality to federal laws and regulations, plus the full-text for:

- Fair Labor Standards Act & Related Regulations
- Internal Revenue Code
- Federal Tax Regulations
- State Tax Laws and Regulations
- State Wage/Hours Laws and Regulations

CCH® State Payroll Law Compare

[Order/More Info](#)

The smart, new way to quickly compare state payroll laws, side-by-side.

Format available: Internet Price: \$459 per year; EAF discounted price is \$413

While federal payroll laws may not change that frequently, the pace at which state laws evolve can be dramatic. And, with more companies now employing people in multiple states, the need for an easier way to analyze and compare payroll law requirements across multiple jurisdictions has never been greater. CCH's State Payroll Law Compare has the answers. A complete Internet-based state payroll law resource, **State Payroll Law Compare** provides succinct summaries of state payroll laws, as well as federal law summaries. **State Payroll Law Compare's** intuitive interface lets you choose from dozens of topics, then instantly compare multiple states' laws on that subject in a convenient chart format. You decide how many and which states you wish to compare. The search results, displayed in an easy-to-read chart format, include citations if further research is desired.

Topics covered include:

- Child Support
- Deposit of Withheld Tax
- Electronic Funds Transfer
- Electronic/Magnetic Media Filing
- FMLA
- Garnishment
- Income Tax Withholding
- Interstate Employment and Reciprocal Agreements
- Minimum Wage
- New Hire Reporting
- Overtime Pay
- Time Off To Vote
- Wage Payment

Federal and State Payroll Tracker™

[Order/More Info](#)

Daily news that's fully customizable.

Format available: Internet Price: \$359 per year; EAF discounted price is \$323

More than a reliable source for daily industry updates and alerts, the Federal and State Payroll Tracker deliver payroll law coverage using one of the most advanced customization systems available. Choose from a wide variety of industry-specific topics—such as child support, FICA or withholding and reporting—and **Tracker** continues to monitor and report any related news as it develops. Each **Tracker** report provides links to the full text of related stories and/or legal documents.

Payroll and Unemployment Insurance NetNews™

[Order/More Info](#)

Weekly news summaries with hyperlinked text.

Format available: Internet Price: \$575 per year; EAF discounted price is \$518

Payroll and Unemployment Insurance NetNews keeps you informed and aware of late-breaking payroll and unemployment developments by providing a summary of the news. Where applicable, hyperlinked text within each issue takes you to the full text of a revised or new law or other new developments.

Payroll Management Guide Letter

[Order/More Info](#)

Weekly updates on new payroll issues and trends.

Format available: Print Price: \$225 per year; EAF discounted price is \$203

The Payroll Management Guide Report Letter provides weekly payroll industry news on hot issues and trends, along with updates concerning court decisions and legislative developments. Not just a newsletter, it also delivers expert analysis of this information to help you make sense of it all.

CCH® Federal Fringe Benefits Tax Guide

[Order/More Info](#)

Updated coverage of tax consequences of employee benefits.

Format available: Internet Price: \$799 per year; EAF discounted price is \$719

The CCH Federal Fringe Benefits Tax Guide reviews recent trends in government regulations as they apply to more than 50 “perks” (including help with timely hot topics such as cafeteria plans, employer-provided parking/transportation, stock options, golden parachute payments and more). The **Guide** examines these perks from both the employer and employee’s viewpoints. For each benefit covered, the **Guide** provides overviews and expert advice on all applicable rules, along with quick references to cases, IRS rulings and pending legislation—helping you find material quickly and easily.

CCH® State Fringe Benefits Tax Guide

[Order/More Info](#)

Expert, state-by-state guidance on fringe benefits tax.

Format available: Internet Price: \$369 per year; EAF discounted price is \$332

The CCH State Fringe Benefits Tax Guide examines the application and scope of dozens of “perks” from both the employer and employee perspectives. It explains the requirements for employee income tax, employer corporate tax requirements and more as they apply to each individual state’s specific rules and legislation.

This online **Guide** includes:

- Easy-to-access information featuring benefits categorized alphabetically under each state
 - Expanded coverage of the key differences between federal fringe benefit tax requirements and those for individual states
 - CCH’s powerful state-by-state search engine
- ...**And more**

Payroll Calculators

[Order/More Info](#)

Complex payroll calculations—streamlined to save you time and money.

Format available: Internet Price: \$279 per year; EAF discounted price is \$251

The **Payroll Calculators** offer unique calculation features, including the ability to instantly calculate gross and net pay variations resulting from changes to withholding options.

It also includes time-saving features such as the ability to create pay stub templates. The **Payroll Calculators** are available as a stand-alone Internet product but are also included as part of a subscription to the **Payroll Management Guide (Internet version)**.

These online calculators include:

- The Dual Scenario PayCheck Calculator
- Employee Auto Inclusion Calculator
- Per Diem Lookup
- Tip Tax Calculator
- Tax Calendar
- Gross-Up Calculator
- Bonus Calculator (aggregate method)
- Bonus Calculator (percent method)
- The Hourly Paycheck Calculator
- Manual Check/Termination Calculator
- Canadian Paycheck Calculator

CCH® Social Security Reporter

[Order/More Info](#)

The comprehensive reference guiding you through the complexities of Social Security.

Format available: Internet Price: \$1209 per year; EAF discounted price is \$1088

A trusted source for expert analysis, the **CCH Social Security Reporter** provides citations to thousands of cases. It delivers straightforward explanations of the federal Social Security system and old-age, survivors and disability insurance programs, as well as the federal tax and benefit rules. The **Reporter** includes the full text of all federal laws governing Social Security and discusses in detail the taxes levied on employers, employees and independent contractors. It also discusses the collection and payment of those taxes. Additional features include reporting of the OASDI earnings base, updated annually for you, plus an analysis of the annual earnings test, with a table indicating exempt and included income.

CCH® Unemployment Insurance Reports

[Order/More Info](#)

The complete guide to federal and state unemployment insurance programs.

Format available: Internet Price: \$4539 per year; EAF discounted price is \$4085

The CCH Unemployment Insurance Reports provides you with one thorough resource for federal and state laws, along with expert explanations and analysis of regulations, tax returns, recordkeeping, benefits and more. Reports include helpful charts with list rates and coverage data by state. It also supplies you with useful “Dates to Watch” information, issued quarterly, which provides timely reminders of official due dates for federal and state contribution returns. You have the choice of purchasing both the federal and state versions together or separately.

Aspen's American Payroll Association Basic Guide to Payroll[Order/More Info](#)

Complex payroll rules distilled into practical information.

Format available: Internet Price: \$299 per year; EAF discounted price is \$269

Aspen's **APA Basic Guide to Payroll** provides a complete overview of payroll by distilling important, complex rules and regulations down into manageable blocks of information. The Internet-based **Guide** functions as a compliance manual, a source of ideas for how to save payroll taxes, as well as a resource to answer employees' questions. It also serves as an excellent training aid for junior staff members.

The **APA Basic** Guide to Payroll discusses:

- How the new minimum wage law affects payroll
- Explanation of the final regulations on W-4
- A new tax-free perk employers can offer employees
- How to complete the 2007 Form W-2 (including how to report deferred comp)
- A calendar of employment tax due dates for 2009
- Updated information about the work opportunity tax credit
- How an employer was liable when its payroll service embezzled
- An explanation of the newly proposed cafeteria plan regs
- How to avoid penalties
- The latest on payroll cards
- New minimum wage rates in many states
- Line-by-line explanation of Forms 940, 941, and 944
- Explanation of recent payroll-related cases
- Numerous examples and cautions
- Compliance initiatives and opinions by the Wage and Hour Division
- How to comply with a no-match letter from SSA or DHS

Aspen's Quick Reference to Payroll Compliance[Order/More Info](#)

Straightforward instruction for complying with federal and state payroll laws.

Format available: Internet Price: \$299 per year; EAF discounted price is \$269

Aspen's Quick Reference to Payroll Compliance offers clear guidance on complying with both federal and state laws for all areas of payroll administration—including calculating gross pay, handling garnishments, New Hire Reporting, Tax Deposit and Reporting Requirements, Taxation of Fringe Benefits and Wage and Hour Year-End reporting and more. This essential reference delivers quick, easy-to-follow explanations of rules and regulations in an online format. It also offers detailed examples of complicated calculations you must perform. Plus it provides line-by-line and box-by-box instructions for filling out forms and reports. And it gives "Practice Pointers" to help you comply with the law.

Aspen's Payroll Manager's Letter[Order/More Info](#)

An online newsletter to keep you informed about the latest developments in payroll.

Format available: Internet Price: \$299 per year; EAF discounted price is \$269

This semi-monthly electronic newsletter examines new tax laws and regulations, IRS announcements, revenue rulings and revenue procedures, and explains them in plain English. It also reports on news from the SSA and the Department of Labor as well as the latest payroll-related court cases to keep you up-to-date. The **Payroll Manager's Letter** discusses the latest news affecting federal income tax withholding, Social Security and Medicare taxes, federal unemployment tax, plus minimum wage and overtime rules. It also includes a "what to do" angle to help you stay in compliance and save valuable payroll dollars. In addition, it features articles and interviews with payroll practitioners so you can get an inside view of how your colleagues deal with day-to-day stresses of working in payroll.

Aspen's Complete Guide to Federal and State Garnishment[Order/More Info](#)

A comprehensive, authoritative guide for professionals responsible for administering garnishment.

Format available: Internet Price: \$299 per year; EAF discounted price is \$269

Aspen's Complete Guide to Federal and State Garnishment covers what to do when you receive garnishments for your employees. It explains when to begin withholding, how much to withhold, where to send the withheld amount, which garnishment has priority and more. The **Guide** covers child, spousal and medical support garnishments as well as creditor garnishments, federal and state tax levies, wage assignments, administrative wage garnishments and defaulted student loans. It delivers clear explanations of the pertinent federal and state garnishment laws, including state-specific guidance for all 50 states and the District of Columbia. The **Guide** also contains "Practical Tips" and "Cautions" to help you fully comply with the law. In addition, the **Guide** provides examples throughout that walk you through each step of implementing a garnishment.

Aspen's Payroll Answer Book[Order/More Info](#)

Straightforward payroll help in question-and-answer form.

Format available: Internet Price: \$299 per year; EAF discounted price is \$269

Employing a highly effective question-and-answer format, Aspen's **Payroll Answer Book** makes an ideal resource for payroll professionals. It offers candid and clear-cut advice from industry experts concerning a multitude of payroll issues. The **Answer Book** extensively covers the aspects of benefits as compensation as well as wage and hour issues. Other key topics discussed include garnishment, recordkeeping, sick pay, direct deposit and income, FICA, unemployment taxes and much more. It also brings payroll professionals up to date on the latest federal law and regulatory changes.

Aspen's Multistate Payroll Guide[Order/More Info](#)

Thorough coverage of each state's payroll laws in a handy chart format.

Format available: Internet Price: \$299 per year; EAF discounted price is \$269

Aspen's **Multistate Payroll Guide** boils down into chart format the payroll laws of all 50 states plus the District of Columbia, helping you ensure compliance while avoiding fines, penalties or damages. This Internet resource examines wage and hour laws and payment of wages, as well as unemployment tax and benefits, garnishment, child support orders, withholding requirements, FMLA, payroll trends and issues, and more. The **Guide** provides easy-to-use, visually appealing charts and tables (including state-by-state comparisons) along with other convenient reference tools. It also covers the trends in payroll to keep you abreast of cutting edge developments.

Aspen's Wage and Hour Answer Book[Order/More Info](#)

Expert coverage of compliance issues as they apply to the FLSA.

Format available: Internet Price: \$299 per year; EAF discounted price is \$269

Aspen's Wage and Hour Answer Book explains how and when the Fair Labor Standards Act (FLSA) and other wage and hour laws govern the employer-employee relationship, and what may happen when violations occur. This online resource provides real-world, detailed examples that simplify complicated overtime pay, hours worked and other calculations. It also offers fully up-to-date citations to controlling regulations and case law. Additionally, the **Answer Book** walks you through comprehensive coverage of vital and complex topics, such as: White-Collar exempt employees; Alternatives for FLSA compliance; Employer's recordkeeping obligations; Government contracts; Litigation and defense issues: Portal to Portal Act; and more.

CCH® 2009 U.S. Master™ Payroll Guidebook

[Order/More Info](#)

The one source for quick answers to basic questions, in plain English.

Format available: Print Price: \$TBD per year; EAF discounted price is \$TBD

Part of CCH's Master Series of professional guidebooks, the U.S. Master Payroll Guide is your one-stop resource providing quick answers, with everything you need to know about payroll, from employers and their obligations to taxation and payroll management and administration issues. Designed to meet the needs of customers who outsource their payroll, handle their payroll electronically, or subscribe to an electronic payroll library or who cannot afford a comprehensive payroll resource. Quantity discounts are available.

CCH® 2009 Social Security Explained Book

[Order/More Info](#)

Essential information regarding the federal old-age, survivor's and disability insurance segments of the Social Security program.

Format available: Print Price: \$TBD per year; EAF discounted price is \$TBD

Social Security Explained provides the reader with valuable information relating to the federal old-age, survivor's and disability insurance segments of the Social Security program. Includes the latest earnings base for Social Security tax and Medicare portion of the tax, the annual earnings or retirement test amount, and the formula for the calculation of the maximum total amounts a family can receive. Documentation of statements is provided throughout the text by citing the law, regulation and Social Security administration manuals. Quantity discounts are available.

CCH® 2009 Social Security Benefits Including Medicare

[Order/More Info](#)

Expert explanations of Social Security benefits and eligibility.

Format available: Print Price: \$TBD per year; EAF discounted price is \$TBD

Social Security Benefits Including Medicare provides a brief explanation of the Social Security retirement, survivors and disability benefits programs. It also highlights Medicare benefits, including A, B, C and D of the Medicare program. It details eligibility requirements and explains how monthly benefits amounts are based on Social Security taxes paid during working years. Quantity discounts are available.

CCH® 2009 Federal Withholding Tables with Highlights

[Order/More Info](#)

Key "wage bracket" withholding tables with recent revisions.

Format available: Print Price: \$TBD per year; EAF discounted price is \$TBD

A convenient and handy guide, Federal Withholding Tables with *Highlights* reproduces separate official "wage bracket" withholding tables, reflecting 2009 revisions. It provides the tables for single and married employees for weekly, bi-weekly, semi-monthly and daily or miscellaneous payroll periods. It also includes: Tables needed to compute withholding by employers who use the percentage method (in percentage rates, not dollar tables); Assistance in calculating the required Medicare and Social Security taxes; Expert CCH highlights; A Deposit and Return Due Date Calendar; and much more. Quantity discounts are available.

Your complete core guide to creating and managing a pension plan, from beginning to end.

Format available: Internet Price: \$1989 per year; EAF discounted Price is \$1790

Access the resource with everything you need to set up, revise, terminate and manage a pension plan, day to day. The **CCH Pension Plan Guide** covers the rules affecting most types of employee benefit plans, delivering expert analysis and explanation of the law, including the Pension Protection Act of 2006, as well as key cases, rulings and legislative developments. The **Guide** provides the full text of the Employee Retirement Income Security Act of 1974 (ERISA), plus ERISA regulations and Committee Reports. And it delivers rulings and releases from the IRS, PBGC, DOL, SEC and other federal agencies.

The Internet version of the Guide features:

- Benefit-related court decisions from the U.S. Supreme, Appellate and Federal District Courts, the U.S. Tax Court and state courts
- The Internal Revenue Code and IRS regulations with selected Committee Reports
- Pension-related IRS and DOL regulatory preambles dating back to 1975
- Selected IRS letter rulings and DOL and PBGC Opinion letters
- Class prohibited transaction exemptions
- Pending and final pension legislation
- The IRS Employee Plans Examination Guidelines Handbook
- IRS actuarial guidelines

The Internet version includes **Pension Tracker**, a customized daily e-mail news and information service. It also comes with **Pension and Benefits NetNews**, delivering timely news summaries with hyperlinked text.

TAG—Retirement Plan Answer Group

[Order/More Info](#)

The technical support service that responds directly to your pension-related questions.

Format available: Internet Price: \$1269 per year; EAF discounted Price is \$1142

Retirement Plan Answer Group responds to hundreds of technical questions from pension professionals across the country. Simply email your questions to a technical representative, who then responds in a day or less with an answer reflecting current legislation. You also can conduct your own research by accessing primary source materials and an extensive database, including:

- New TAG Stuff—Get daily updates and late-breaking news concerning the DOL, IRS and PBGC.
- TAG FAQs—Search through the database of frequently asked questions from pension professionals to get accurate, immediate answers related to 401(k), 403(b), Defined Benefit, Employer Stock, IRA, QDRO, Vesting, Forfeitures, Pension Protection Act and more.
- Articles & Research—Access thousands of current and archived articles from hundreds of sources.
- TAG Resource Center—Research the different types of plans plus review rulings and guidelines for managing, operating and administering plans.
- Internal Revenue Resource—Reference thousands of hyperlinked documents.
- Department of Labor Resource—Obtain supporting documentation related to advisory opinions, interpretative bulletins, ERISA, Act Sections, general DOL information, and more.
- PBGC Resource—Retrieve data on PBGC regulations, technical updates, interest rates, press releases and opinion letters.
- Court Cases—Access cases sorted by year dating back to 1974, cases dating before 1974, proposed legislation dating back to 1997, and enacted laws.

Pension and Benefits NetNews™[Order/More Info](#)

Weekly news summaries you can click on to learn more.

Format available: Internet Price: \$559 per year; EAF discounted Price is \$503

Pension and Benefits NetNews keeps you informed and aware of late-breaking pension and benefits developments by providing a summary of the news. Where applicable, hyperlinked text within each issue can then take you to the full text of a revised or new law, or other related information.

NetNews is FREE with an Internet subscription to the ***Pension Plan Guide or Employee Benefits Management***.

Pension Tracker™[Order/More Info](#)

Daily news that's fully customizable.

Format available: Internet Price: \$355 per year; EAF discounted Price is \$320

Pension Tracker delivers daily industry updates and alerts, from plan type to plan administration. You choose from a wide variety of document types and industry-specific topics—such as court decisions, DOL news and IRS regulations—and ***Tracker*** continues to monitor and report any related news as it develops. Each ***Tracker*** report also provides links to the full text of related stories and/or legal documents. Have the news and updates e-mailed to you. Plus you can select ***Tracker*** options that will alert you to anything that goes up in a Daily Document Update. ***Tracker*** is FREE with an Internet subscription to the ***Pension Plan Guide***.

CCH® Compliance Guide for Plan Administrators[Order/More Info](#)

Expert help complying with all reporting and disclosure requirements.

Format available: Internet Price: \$1349 per year; EAF discounted Price is \$1214

The ***CCH Compliance Guide*** assists plan administrators in navigating the vast sea of rules necessary to maintain compliance status. It provides thorough explanation and analysis of plan reporting, disclosure, prohibited transactions, excise taxes, penalties, plan terminations and more. The ***Guide*** also covers every legal consideration as it relates to fiduciary rules, compliance regulations, termination procedures, plans subject to ERISA and retirement plans. Provides one resource with practical tools to help streamline administrative tasks, such as:

- Checklists to review compliance with reporting and disclosure requirements
- Tables, examples and practice tips
- Calendars to track reporting and filing deadlines
- Form 5500 and PBGC Form 1, along with other required forms and official publications issued by the IRS, DOL and PBGC
- Blank forms with instructions, as well as sample filled-in forms for guidance (the CD-ROM and Internet versions include interactive forms)
- Organization and finding aids, including paragraph and page numbers for indexing, citing and cross-referencing, as well as tabbed sections (print version only)
- A newsletter providing industry news updates, legislative developments and important case rulings

CCH® Pensions and Deferred Compensation Guide[Order/More Info](#)

A quick reference guide for establishing and administering all types of pension plans.

Format available: Internet Price: \$729 per year; EAF discounted Price is \$656

Pairing practical, expert guidance with thorough references to Internal Revenue Code, ERISA, IRS and DOL rulings, the ***CCH Pensions and Deferred Compensation Guide*** covers the essential tasks for creating and managing any type of pension plan. The ***Guide*** offers overviews of the many types of plans—including pensions, profit-sharing, 401(k), IRAs, 403(b) and more. It then explains the requirements necessary to establish and maintain a plan, including tax qualification. The ***Guide*** reviews nonqualified plans and outlines the steps for terminating a plan.

The ***Guide*** provides necessary IRS, DOL and PBGC forms, and also includes a monthly update highlighting new developments and rulings.

Practical Guide to 401(k) Plans

[Order/More Info](#)

The answers and insights you need to manage employer-provided retirement plans.

Format available: Internet Price: \$629 per year; EAF discounted Price is \$566

The **Practical Guide to 401(k) Plans** is designed to be your single source for updated, accurate information and thorough analysis. From detailed data on the many new rules implemented by the Pension Protection Act of 2006 to expert guidance and analysis by leading 401(k) practitioners, the **Guide** includes the facts and insights you need to manage these plans every day.

Inside you'll find:

- Continually updated editorial explanations
- Sample charts, checklists and plan documents
- Links to primary source materials

CCH® U.S. Master™ Pension Guide

[Order/More Info](#)

The celebrated, year-round reference for all issues surrounding pensions and pension planning.

Format available: Internet Price: \$359 per year; EAF discounted Price is \$323

Part of CCH's Master Series of professional guidebooks, the **U.S. Master Pension Guide** reflects the latest information, including the Pension Protection Act of 2006. The **Guide** covers everything you need to know about pensions, including rules on IRAs, 403(b) plans, 401(k)s and nonqualified plans. It also provides a helpful topical index plus a quick facts card with at-a-glance pension-related facts and figures. Quantity discounts are available for the print version.

Pension and Employee Benefits Committee Reports as of 12/31 each year. (1 vol.)

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An easy-to-use compilation of pension and benefits-related legislative history.

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Expert help navigating complex pension rules.

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Written by Stephen J. Krass, Aspen's ***Pension Answer Book*** provides to-the-point, expert answers to help you understand the many complex rules and regulations governing pensions. Delivering timely information on a full spectrum of topics in the areas of pension administration and compliance, the ***Answer Book*** helps you select retirement plans that best suit your company's needs. It also helps you ensure compliance while maximizing any tax advantages for employers and employees.

In addition to the changes made by the Pension Protection Act of 2006, the latest edition covers the following:

- New Section 415 regulations concerning limits on benefits and contributions
- New statutory prohibited-transaction exemptions
- Final tax-sheltered annuity regulations
- Life insurance subtrusts
- Plan funding changes for defined benefit plans
- Cash balance and pension equity plan design
- Increased deduction limitations for plan contributions
- 401(k) plan automatic enrollment
- New rules on providing investment advice to 401(k) plan participants
- Valuation of lump-sum distributions
- Faster vesting required for defined contribution plans
- New reporting requirements
- New plan termination rules
- Changes in ERISA fiduciary responsibility
- Mandatory diversification rules for investments in employer securities
- Inflation adjustments affecting IRAs and Roth IRAs
- Non-spousal beneficiary rollovers to IRAs

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In addition, coverage ***Answer Book*** includes the impact of the Pension Protection Act of 2006; final rules on distributing Roth 401(k) accounts from a 401(k) plan; how domestic relations orders and QDROs are treated under PPA; expanded hardship withdrawal events under PPA; updated rules on changes in vesting schedules; PBGC rules regarding distress terminations under PPA; and much more.

Authored by recognized and trusted authorities in their respective fields, the references in the ***Pension eLIBRARY*** deliver a breadth and depth of expert, hands-on knowledge to help you create and manage pension plans from beginning to end. When purchased with the ***CCH Pension Plan Guide***, all titles are linked to full text of laws, regulations, cases, explanations and analysis that is found in the ***Guide***.

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Aspen's ***Plan Termination Answer Book*** provides expert discussion and practical guidance on when and how to terminate a plan. It reviews which forms must be filed, how to correctly complete the forms and where to send them. Written by Joan Gucciardi and Ilene H. Ferenczy, the ***Answer Book*** guides you through potentially confusing issues such as the best process for terminating a plan through the IRS, Department of Labor or the Pension Benefit Guaranty Corporation. It then explains various requirements of the different governing agencies, along with qualification areas that must be addressed in a plan termination.

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- 401(k) investments and plans
- Fiduciary issues
- Legal developments
- Nonqualified plans
- Pension distributions and investments
- Pension plan compliance
- Plan administration and design
- Retirement plans for tax-exempt organizations
- Voluntary correction issues

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Aspen's ERISA Fiduciary Answer Book

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Key advice for managing ERISA fiduciary responsibilities safely and effectively.

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Aspen's online ERISA Fiduciary Answer Book is a ready reference to Title I of ERISA for consultants, plan administrators, accountants, attorneys, and employee plan fiduciaries. It offers detailed commentary on government regulations and court rulings that continue to refine the duties of fiduciaries and the scope of their responsibilities. It includes coverage of the impact of Pension Protection Act of 2006 (PPA) on the following topics:

- Plan funding rules, emphasizing how PPA provisions affect poorly funded plans
- Changes made to the Pension Benefit Guaranty Corporation (PBGC) reporting and disclosure rules
- New exemptions provided for investment advice, block trades, foreign trades, service providers, corrections of prohibited transactions, and default investment options

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Aspen's **Employee Stock Ownership Plan Answer Book** provides a comprehensive overview of ESOPs, a potent force for increasing employee involvement in the expansion of the U.S. capital base since the passage of ERISA in 1974. The **Answer Book** is intended as a guide for business owners, plan administrators, attorneys, investment bankers, accountants, and others who advise employer plans or have a role in administering ESOPs. It covers topics from contributions, distributions, dividends, and diversifications to plan terminations, freezes, bankruptcy, pension reversions, and much more.

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- State law decisions affecting QDROs
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- The Pension Protection Act of 2006
- DOL guidance on new participant statement requirements under the PPA
- DOL rules on qualified default investment arrangements (QDIAs)
- Expansion of IRA rollovers to nonspouse beneficiaries
- Regulatory initiatives to improve plan fee disclosures
- Final regulations on the Roth 401(k) feature
- Final IRS regulations on loans and hardship withdrawals from Roth accounts
- Final DOL regulations on terminating abandoned plans

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The complete guide to eligible and ineligible 457 plans.

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Aspen's **457 Answer Book** covers all aspects of eligible and ineligible 457 plans, including the dramatic changes made by the Pension Protection Act of 2006 and Economic Growth and Tax Relief Reconciliation Act of 2001 (EGTRRA) and all subsequent guidance and rules. The **Answer Book** shows you how to determine the types of plans subject to Code Section 457. It also discusses eligibility requirements, contribution and deferral limits, as well as when to make unforeseeable emergency withdrawals and distributions.

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Aspen's **403(b) Answer Book** is the only professional resource that delivers expert answers to literally hundreds of questions concerning 403(b) and 457 plans, 501©(3) organizations and church plans.

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- Impact of the Pension Protection Act of 2006 on 403(b) plans
- Discussion of the final Code Section 415 regulations
- Discussion of key issues of 403(b) plan administration
- Specific types of plans that work best in particular situations
- Ensuring compliance with contribution limits
- Annuity investment and recordkeeping issues
- Plan administration for governmental and tax-exempt entities under Code Section 457 ...And more.

Aspen's SIMPLE, SEP, and SARSEP Answer Book[Order/More Info](#)

Clear explanations with proactive strategies for maximizing your plan's benefits.

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Aspen's **SIMPLE, SEP, and SARSEP Answer Book** delivers the most up-to-date coverage on establishing, operating and terminating a SIMPLE, SEP or SARSEP program. The **Answer Book** examines changes to the employer deduction and participant exclusion limit for contributions to SEP arrangements. It also reviews:

- Explanation of the changes made by the Pension Protection Act of 2006—including elimination of the EGTRRA 2010 "sunset" provisions, and more
- Discussion of the modifications made by the 2007 final Code Section 415 regulations to aspects of compensation

Aspen's Coverage and Nondiscrimination Answer Book[Order/More Info](#)

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Aspen's **Coverage and Nondiscrimination Answer Book** delivers expert explanation plus a complete overview of testing procedures regarding participation requirements [IRC §401 (a)(26)], coverage [(IRC §410)] and nondiscrimination [IRC §401 (a)(4)]. The **Answer Book** provides a guide to planning opportunities found in the Code Sections and regulations. It also serves as a manual for benefits practitioners designing plans to suit different employee populations. Its coverage includes:

- The effects of the Pension Protection Act of 2006
- EGTRRA's impact on coverage and nondiscrimination testing
- Performing required compliance tests accurately

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Timely guidance on the full spectrum of individual retirement account plans.

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- Complete discussion of the comprehensive changes made to defined benefit plans by the Pension Protection Act of 2006 (PPA)
- Analysis of the effects of the final Code Section 415 regulations on defined benefit plans
- Updated information regarding the requirements of the relative value regulations of Code Section 417
- Updated information regarding amendments eliminating optional forms of benefits
- Practical information about the uses of each type of funding method used for defined benefit plans
- Additional information regarding multi-employer plans
- Recent PBGC guidance and changes

The **Answer Book** explains recent legislative changes affecting defined benefit plans. It provides a section on financial accounting standards, including details and SFAS worksheets. Plus it includes covered compensation tables, annuity purchase rates, and turnover rates.

Aspen's Governmental Plans Answer Book[Order/More Info](#)

Detailed coverage of governmental plan administration and compliance.

Format available: Internet Price: \$355 per year; EAF discounted Price is \$320

Written by experts Carol V. Calhoun, Cynthia L. Moore, and Keith Brainard, Aspen's **Governmental Plans Answer Book** provides up-to-date coverage of the laws and regulations with which these plans must comply. The authors also compare the regulation of private and governmental plans, and they answer hundreds of questions covering such issues as:

- New staggered cycle for requesting IRS determination letters on qualified plans
 - Automatic rollover requirements in the absence of a participant election
 - New regulations under USERRA
 - New flexibility to allow for termination of 403(b) plans
 - Options for governmental plans that have not been timely amended for legislative changes
- ...**And more**

Aspen's Roth IRA Answer Book[Order/More Info](#)

Step-by-step guidance straight from top industry experts.

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Written by a team of preeminent leaders in their respective fields, the Aspen's **Roth IRA Answer Book** leads you step-by-step through the entire world of the Roth IRA. It uses a combination of theory and straightforward, hands-on, expert advice to guide you through all aspects of the Roth IRA, including:

- How the Pension Protection Act of 2006 affects Roth IRAs and designated Roth Contribution Programs (DRCPs)
 - How a Roth IRA is established and how it may be revoked
 - Income and estate tax benefits
 - Qualified distribution and federal income tax
- ...**And more**

Aspen's Plan Correction Answer Book[Order/More Info](#)

Complete help with all the required steps to correct a qualification failure.

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Aspen's **Plan Correction Answer Book** details all of the required steps involved in correcting qualification failures. It thoroughly guides you through remedial programs, explains compliance fees and sanctions and reviews the unique qualification issues for 401(k) plans and ESOPs. It discusses Revenue Procedure 2006-27, and it also outlines practices and procedures to ensure adherence to Internal Revenue Code requirements, all in plain English. The **Answer Book** examines such programs as:

- Self-Correction Program (SCP)
- Voluntary Correction Program (VCP)
- Audit Closing Agreement Program (Audit CAP)

Aspen's Cash Balance Plans Answer Book[Order/More Info](#)

The preeminent resource for guidance on cash balance plans.

Format available: Internet Price: \$355 per year; EAF discounted Price is \$320

Written by experts Daniel Schwallie, Barbara Hogg, and Paul Rangelcroft of Hewitt Associates, Aspen's **Cash Balance Plan Answer Book** provides reliable answers to over 500 cash balance plan questions. It explains the fundamentals of cash balance plans and how and when to use them. It provides you with:

- Information you need to determine whether cash balance plans are right for your company or your clients
 - Detailed explanations of exactly how cash balance plans work—and their pros and cons
 - Clarification of how cash balance plans can be used with traditional retirement plans or 401(k) plans to benefit both plan sponsors and participants
 - The answers you need to guide your company or clients through effectively implementing cash balance plans
- The **Answer Book** also includes planning tips, caution notes, explanations of the law, as well as practical examples. And much more!

Executive Compensation[Order/More Info](#)

The basic framework for designing and drafting executive compensation programs.

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Executive Compensation examines and explains the law and market factors that impact all forms of executive compensation. It analyzes the many federal statutes, court decisions, state laws, accounting standards, stock exchange requirements, governmental regulations and market forces that govern the terms and provisions of compensation. It also contains analysis of 2006 SEC rules governing disclosure of executive compensation. Additionally, **Executive Compensation** provides in-depth explanation of the impact of the 2007 final regulations under Code Sec. 409A on all aspects of deferred compensation. It also covers:

- Change in control agreements
- Consulting agreements
- Executive compensation in mergers and acquisitions
- Executive employment agreements
- Retention and compensation of outside board members

...And much more

Executive Compensation provides planning notes, comments, examples and other valuable tools—including sample legal agreements, checklists for various transactions, sample language and sample correspondence. When you purchase **Executive Compensation**, you will also receive **Executive Compensation Update**. This online quarterly newsletter keeps you abreast of all the latest information and analysis of executive compensation issues. Contents in this timely newsletter include analysis of hot topics, legislative developments, regulatory developments in tax and securities law, case law developments, recent survey findings, reform efforts, accounting issues and more. It comes available as an electronic library that serves as a searchable publication. Or, for those who prefer a print newsletter, a link to a PDF version is also provided.

Aspen's Executive Compensation Answer Book[Order/More Info](#)

The complete source for proven, practical executive compensation solutions.

Format available: Internet Price: \$355 per year; EAF discounted Price is \$320

This informative resource adopts a straightforward, Q&A format, giving you the information necessary to design, implement and administer executive pay plans, including analysis of the new deferred compensation rules and the final regulations issued under Code Section 409A. Written by Bruce Overton and Susan E. Stoffer, the **Answer Book** explains how to:

- Attract and retain top executive talent
- Structure incentives for peak performance
- Maintain strict compliance with regulations

...And much more

Aspen's Nonqualified Deferred Compensation Answer Book[Order/More Info](#)

Accurate, up-to-date solutions to managing nonqualified plans.

Format available: Internet Price: \$355 per year; EAF discounted Price is \$320

Aspen's **Nonqualified Deferred Compensation Answer Book** provides an invaluable resource to professionals who advise, plan, fund or administer nonqualified deferred compensation plans. Written by Barry K. Downey, Henry A. Smith III, and Michael P. Connors, this **Answer Book** explains and clarifies the challenging issues behind nonqualified deferred compensation, addressing in detail recent developments such as:

- The impact of EGTRRA on employee benefit plans and individual income tax rates
- Final regulations under Code Section 409A
- The impact of PPA on transfers with respect to nonqualified plans

...And more

Aspen's Journal of Deferred Compensation[Order/More Info](#)

A complete update on the hot topics and rulings affecting deferred compensation plans.

Format available: Internet Price: \$355 per year; EAF discounted Price is \$320

The online Aspen's **Journal of Deferred Compensation** helps you navigate the complex government rules that limit salaries and benefits for top employees. The **Journal** discusses regulations that could potentially expose your organization to additional tax liabilities. It provides compliance information vital for you to know in order to be able to attract and retain top executive talent.

It reports on the hot topics of the day, including designing a supplemental medical benefits program, SEC rules and compensation disclosure, stock appreciation rights, fiduciary responsibilities of providers and much more. The **Journal** provides expert guidance within all areas of executive compensation plans—from design through administration and compliance, including:

- Elective deferral plans
- Exposure of deferred compensation funding
- Nonqualified plan arrangements
- Stock plans
- Latest developments on Capitol Hill, at the DOL and the IRS
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Your guide to designing and managing all types of employee benefits plans.

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CCH Employee Benefits Management gives you straightforward, plain English guidance for evaluating the full range of benefits plans available—including health plans, family leave, 401(k) plans and more. It takes you step by step through creating and administering your plans. It also examines all the legal considerations, including revenue rulings and procedures. Documentation of statements is provided throughout the text by citing law and regulations. In addition to expert analysis and explanation, you also receive a wealth of helpful resources, including:

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- Checklists and tables for calculating employment tax rates, interest rates, plus valuation—also excellent aids for benefits specialists
- Reporting calendars with important action dates plus filing deadlines
- The full text of ERISA and ERISA regulations, plus IRS, DOL and PBGC documents
- Keynote capsules letting you quickly scan over summaries of topics
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Current COBRA legal requirements and insurance conversion rights all in one easy-to-use format.

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Look to the **COBRA Guide** for expert explanations of the healthcare continuation coverage rules and regulations that take effect after a job termination or reduction in hours. The **Guide** provides the official IRS, DOL and Department of Health and Human Services regulations, rulings, notices, announcements, news releases and information letters. It also provides the full text of each state’s health continuation coverage laws and conversion laws. The **Guide** also features handy compliance and time-saving aids, such as tables, charts, COBRA timetables and sample forms, plus recordkeeping and claims requirements.

Benefits AnswersNow

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The source benefits specialists trust for quick, accurate and up-to-date guidance.

Format available: Internet Price: \$629 per year; EAF discounted Price is \$566

CCH's **Benefits AnswersNow** provides you one source for expert guidance, in a straightforward, question and-answer format. Designed for fast online access, **Benefits AnswersNow** offers the best of both worlds—expert CCH explanations and a real-world, solutions-based format. Better yet, its intuitive user interface points you in the right direction immediately, so you're not wasting time searching through extraneous information.

The resource focuses specifically on benefits and benefits-related issues—offering a depth of coverage not found in other, more generalized human resource references. Plus it includes the complete text of benefits-related federal laws and regulations when you want to intensify your research. It also provides sample benefits plans and policies you can use to create or modify your own policies.

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Daily news that's fully customizable.

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Tracker delivers daily industry updates and alerts, from legal compliance to benefit trends. You choose from a wide variety of document types and industry-specific topics—such as court decisions, DOL news and surveys—and **Tracker** continues to monitor and report any related news as it develops. The news and updates are e-mailed to you. Plus you can select Tracker options that will alert you to anything that goes up in a daily document update (DDU).

Tracker is FREE with an Internet subscription to the Employee Benefits.

CCH® 2009 U.S. Master™ Employee Benefits Guide

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The core, authoritative reference for anyone involved in the area of employee health and welfare benefits.

Format available: Internet Price: \$TBD per year; EAF discounted Price is \$TBD

The **Guide** provides the ideal reference for HR personnel, benefits professionals, benefits attorneys, payroll managers or anyone involved in the area of employee health and welfare benefits. This trusted reference discusses pertinent federal tax and labor laws as they involve employee benefits plans. Available in Internet or print format, the *2009 U.S. Master*

Employee Benefits Guide includes:

- Explanations of employee benefit changes arising out of recent law and regulatory changes
- Discussion of compliance issues including employee benefits communication, management, reporting and disclosure
- Cross-references to the Internal Revenue Code and Regulations, ERISA and its regulations, plus CCH's Employee Benefits Management product
- Time-saving features such as pointers, checklists and worksheets Quantity discounts are available for the print version.

Spencer's Benefits Reports

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The authoritative, electronic resource covering all aspects of employee benefits.

Format available: Internet Price: \$1559 per year; EAF discounted Price is \$1403

Spencer's Benefits Reports provides a complete online resource covering all aspects of employee benefits. Easy to access, **Spencer's Benefits Reports** delivers practical explanations plus expert analysis, all in one convenient location. Always up to the minute, **Spencer's Benefits Reports** provides you access to all late-breaking news posted daily to the Spencer's "Daily News" section. It also includes a weekly e-mail summary of all the news and reports items from that week. **Spencer's Benefits Reports** helps you stay on top of critical developments, keeping you up to date on key regulatory information regarding employee benefits as well as assisting with solutions and guidance. It addresses all issues concerning health and welfare plans, retirement plans, compliance, plan design, surveys, marketplace information and more.

Additionally, **Spencer's Benefits Reports** includes an "Ask the Expert" link, allowing you to ask the editorial experts questions relating to the reports, and a "Hot Topics" link, which takes you directly to the most recent industry issues.

Spencer's Benefits Reports also features:

- All the material from *Spencer's Research Reports* on employee benefits
- More than 60,000 pages of benefits news, analysis and source material
- The full text of federal laws, regulations, revenue rulings and other government publications
- Surveys and statistics on a wide range of employee benefits topics, including retirement plans and health care
- Updated statistics—a quick way to find the federal tables and rates you need for filings
- Source material
- Checklists for consumer-driven health
- Coverage of HIPAA and benefits compliance

...And more

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An authoritative, comprehensive electronic reference on consumer-driven health plans.

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Access expert guidance on all types of CDHPs, including health savings accounts, health reimbursement accounts, flexible spending accounts, medical savings accounts and high deductible health plans. As part of your subscription, you will receive expert analysis, the latest news, source material, expert help and much more.

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Expert help managing your retirement plan compliance requirements.

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Spencer's Compliance Guide for Health & Benefit Plans

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A better understanding of the compliance aspects of federal laws, regulations and court rulings and their impact on benefit plans.

Format available: Print Price: \$739 per year; EAF discounted Price is \$665

This monthly service provides all the information you need on the compliance aspects of federal laws, regulations and court rulings that affect health, life, disability, cafeteria benefits and other welfare benefit plans.

Aspen's Health Savings Account Answer Book

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The one expert source for clear guidance on establishing and administering HSAs.

Format available: Internet Price: \$285 per year; EAF discounted Price is \$257

Aspen's **Health Savings Account Answer Book** addresses benefits plans that incorporate HSAs, especially the issue of compliance with IRS rulings. Written by Christine L. Keller, Gary S. Lesser, Williams F. Sweetnam, Jr., and Susan D. Diehl, this online resource offers clear, concise answers to hundreds of questions about HSAs in an easy-to-use, Q&A format. It also provides a chart that compares HSAs, Health Flexible Spending Arrangements (FSAs) and Health Reimbursement Arrangements (HRAs). It explains the pros and cons of HSAs for both employers and employees, and much more.

Aspen's COBRA Handbook

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Up-to-date guidance on COBRA administration and compliance.

Format available: Internet Price: \$285 per year; EAF discounted Price is \$257

Written by Ira M. Golub and Roberta K. Chevlowe of Proskauer Rose, Aspen's **COBRA Handbook** reviews in detail the regulations issued by the IRS and DOL for administering the COBRA notification process and establishing minimum timing and content requirements for various required notices. This online resource highlights updated discussions of the following issues:

- Rights of qualified beneficiaries under COBRA
- Circumstances under which courts will award penalties for COBRA violations
- Who is liable for a COBRA violation
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